

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

There will be a Regular Meeting of the Board of Cooperative Educational Services on Wednesday, January 19, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559, Professional Development Center.

Anticipated Executive Session immediately following the regular board meeting to discuss the employment history of a particular person(s).

BOARD MEMBERS

Dennis Laba, President

R. Charles Phillips, Vice President

John Abbott

Cindy Dawson

Kathleen Dillon

Gerald Maar

Michael May

Mark Porter

Heather Pyke

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Item(s) Modifications
4. Approval of Minutes: December 15, 2021 Regular Meeting Minutes
5. Public Interaction
6. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Report
 3. Internal Claims Exception Log
 4. Quarterly Contractor Report
 5. Quarterly Extra Classroom Activity Fund Report
7. Board Presentation(s): CWD (Center for Workforce Development) Budget and Program Update - Thomas Schulte
8. Old Business –
9. New Business
 1. Legislative Breakfast Attendance
 2. Annual Meeting Preparation
 3. Special Education Referrals
 4. Resolution to Approve Amendment to the Precision Properties, LLC Lease
 5. Resolution to Accept Donation of Classroom Library Books for Exceptional Children Classrooms from Ms. Amanda Oxford.
 6. Resolution to Accept Donation of 2 mini-DA sanders, 1 vacuum DA sander, 1 orbital sander, 5 boxes of sandpaper from Collision Repair Education Foundation
10. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda

11. Bids/Lease Purchases

1. Resolution to Accept Cooperative Health and Safety Supplies Bid
2. Resolution to Accept Cooperative Custodial Supplies Bid

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

- Labor Relations Committee (J. Abbott, K. Dillon)
- Legislative Committee (K. Dillon, C. Dawson)
- Information Exchange Committee (C. Dawson, C. Phillips)

14. Upcoming Meetings/Calendar Events

January 17		Martin Luther King, Jr. Observance (BOCES Closed)
January 19	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, PDC 1& 2)
February 2	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 pm	MCSBA Executive Committee Meeting (Double Tree)
February 5	9:00 am	MCSBA Legislative Breakfast (DoubleTree)
February 9	Noon	MCSBA Information Exchange (DoubleTree)
February 16	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, PDC 1&2)

15. Other Items

16. Executive Session

17. Adjournment

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Agenda Item(s) Modifications

4. Approval of Minutes: December 15, 2021 Regular Meeting Minutes

**BOARD OF COOPERATIVE EDUCATIONAL
SERVICES SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on December 15, 2021 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Kathleen Dillon
R. Charles Phillips	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke

Absent: Mark Porter

Staff Present:

Jo Anne Antonacci	Ian Hildreth
Karen Brown, Esq.	Kelly Mutschler
Stephen Dawe	Marijo Pearson
Tim Dobbertin	Dr. Michelle Ryan

1. Call the Meeting to Order
The meeting was called to order by President Laba at 6:00 p.m.
2. Pledge of Allegiance
3. Agenda Modifications – There were no agenda modifications
4. Approval of Minutes
Resolved: To Approve the Minutes of the November 17, 2021 Regular Meeting Minutes as presented.
Moved by J. Abbott, seconded by G. Maar; passed unanimously
5. Public Interaction – There was no public interaction.
6. Financial Reports
Resolved: To Accept the Treasurer’s Report and WinCap Report and Contractor’s report as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously.
7. Board Presentation – Barb Martorana and Gary Manuse updated the board on the Preschool program and its budget. The board asked questions and thanked the presenters. Barb and Gary left the meeting at 6:19 p.m.
8. Old Business – Recruiting efforts, including advertising and referral incentives were discussed.

9. New Business

1. Resolved: To Accept Single Audit Report for Year Ended June 30, 2021
Moved by M. May, seconded by J. Abbott; passed unanimously
2. Resolved: To Accept Extra Classroom Activity Funds Financial Report for year ended June 30, 2021.
Moved by J. Abbott, seconded by G. Maar; passed unanimously
3. Resolved: To Accept Corrective Action Plan for the year ended June 30, 2021.
Moved by C. Phillips, seconded by J. Abbott; passed unanimously.
4. Resolved: To Accept Donation of \$5,000 from the Donald F. and Maxine B. Davison Foundation
Moved by J. Abbott, seconded by H. Pyke; passed unanimously
5. Resolved: To Accept Donation of dental assisting tools and materials from East Avenue Dentistry.
Moved by M. May, seconded by G. Maar; passed unanimously
6. Resolved: To Accept Donation of used automotive sheet metal panels, hoods and fenders from Keystone Automotive
Moved by G. Maar, seconded by M. May; passed unanimously
7. Resolved: To Accept Donation of Tecna 36 EZ spot welder from Brian Fetzner/Fetzner Collision
Moved by G. Maar, seconded by M. May; passed unanimously
8. BOCES Board Email Update – Option for board members to add the email application to their phones for ease in use. Board to be diligent in opening emails as an increase in .

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented
Moved by J. Abbott, seconded by G. Maar; passed unanimously
2. Resolved: That the Board approve the following substitute teacher per diem pay rates effective January 1, 2022:

Teacher substitute per diem	
Uncertified teacher	\$105/day
Certified teacher	\$125/day
Uncertified teacher who is a BOCES 2 retiree	\$125/day
Certified teacher who is a BOCES 2 retiree	\$145/day

Moved by C. Phillips, seconded by G. Maar; passed unanimously
3. Resolved: That the Board approves the payment of a \$500.00 recruitment incentive to BOCES contractual staff that refer another contractual staff member who is hired and works at least 6 months.
Moved by G. Maar, seconded by J. Abbott; passed unanimously.

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Lunch Paper and Plastic Supplies Bid
Regional Distributors, Inc. \$10,415.12
2. Electrical, Plumbing and Building Supplies Bid
Metco Supply \$3,095.52
Cooper Friedman Electric Supply Co. \$3,202.64
3. Cooperative Plumbing Repair, Maintenance and Installation Service Bid
Monroe Piping & Sheet Metal, LLC \$49,900.00
4. Cooperative Food Service Equipment Repair, Maintenance and Installation Service Bid
Wolf Mechanical Services, LLC \$10,425.00
(refrigerated)
Monroe Piping and Sheet Metal \$12,610.00
(non-refrigerated)

Moved by J. Abbott, seconded by M. May; passed unanimously

12. Executive Officer's Report

December DS meeting is in Albany. District Superintendents Jo Anne Antonacci and Dan White were part of a Diversity, Equity and Inclusion presentation by District Superintendents and Superintendents. to the Board of Regents. Rush Henrietta Superintendent Lawrence (Bo) Wright was the Superintendent from our region. The Board of Regents was extremely pleased with the work educational leaders are doing across New York State.

Act for Education webcasts have started back up with the first airing on December 16, 2021. Monroe County Public school officials together with health and medical leaders facilitate and participate in these panels to bring clear, topical information to the communities they serve.

Career and Technical Education (CTE) Tour day was December 3rd. More than 850 perspective students from 11 high schools attended. Tour day offers attendees an in-depth experience of 2 CTE programs with current CTE students participating in the instruction.

Toys for Tots and Holiday Connection donations are being collected at all location and BOCES staff is generous as always.

Twenty-five students were inducted into the Machine Tech Honor Society on November 30th.

CTE Instructional Specialist Theresa Alampi-Cortez received the C. Thomas Olivia Award for Outstanding Service - NOCTI's (National Occupational Competency Testing Institute) highest honor.

13. Committee Reports

1. Labor Relations Committee – presentation topic: Staff Retention in Trying Times
2. Legislative Committee – Legislative Breakfast is still on the calendar for in person on February 5, 2022. C. Dawson shared electronic minutes with the board via email.
3. Information Exchange Committee – topic was Civics Readiness. C. Dawson

shared electronic minutes with the board via email.

14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.
15. Other Items - Test kit pick-ups at various locations before recess week– BOCES 2 has 500 to distribute to students.
16. Executive Session - At 7:00 p.m. a motion was made by C. Phillips to adjourn the meeting to Executive Session, to discuss employment history of a particular person(s), seconded by H. Pyke; passed unanimously.

Respectfully Submitted



Kelly Mutschler
Clerk of the Board

Members Present

Dennis Laba, President
R. Charles Phillips
John Abbott
Cindy Dawson

Kathleen Dillon
Gerald Maar
Michael May
Heather Pyke

Staff Present

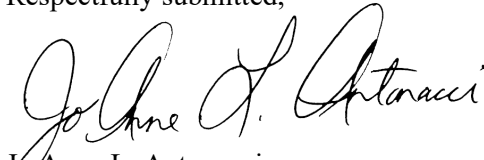
Jo Anne Antonacci
Karen Brown
Timothy Dobbertin

Marijo Pearson
Michelle Ryan
Steve Roland

At 7:09 p.m. a motion was made by C. Phillips; seconded by J. Abbott to come out of executive session; passed unanimously.

17. Adjournment - At 7:09 p.m. a motion was made by M. May to adjourn the meeting, seconded by H. Pyke; passed unanimously.

Respectfully submitted,



Jo Anne L. Antonacci
Clerk Pro Tem

5. Public Interaction

6. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Report
3. Internal Claims Exception Log
4. Quarterly Contractor Report
5. Quarterly Extra Classroom Activity Fund Report

Monroe 2 - Orleans BOCES

Treasurer's Report

Period Ending November 30, 2021

	GENERAL FUND		SPECIAL AID FUND	
BEGINNING CASH ON HAND		17,727,283.73		568,763.49
RECEIPTS:				
Interest Earned	1,141.47		0.17	
Charges for Services	9,370,600.37		1,025,883.89	
Non-Contract Services	24,152.90		5,259.00	
Collected for Other Funds	-		-	
State, Federal and Local Aid	282.18		252,356.96	
Transfers from Other Funds	707,139.01		-	
Miscellaneous Funds	102,475.52		3,871.40	
TOTAL RECEIPTS	10,205,791.45	10,205,791.45	1,287,371.42	1,287,371.42
DISBURSEMENTS				
Payroll and Benefits	3,109,220.32		-	
Warrants	6,328,387.01		148,032.59	
Transfers to Other Funds	-		707,139.01	
Miscellaneous Disbursements	665.00		327.51	
TOTAL DISBURSEMENTS	9,438,272.33	(9,438,272.33)	855,499.11	(855,499.11)
ENDING CASH ON HAND:		18,494,802.85		1,000,635.80
GENERAL FUND CHECKING		12,050,297.21	SPECIAL AID CHKG - CHASE	1,000,035.80
GENERAL FUND SAVINGS		403,721.11	SPECIAL AID CHKG - M&T	600.00
PAYROLL CHECKING		54,876.34		
FLEXIBLE SPENDING CASH		-		
DENTAL ACCOUNT CASH		363,423.44		
GENERAL FUND CD		3,502,594.74		
CASH- LIABILITY RESERVE		1,179,560.03		
CASH- UNEMPLOYMENT RES		620,349.96		
CASH- CTE RESERVE		319,980.02		
		18,494,802.85		1,000,635.80

BEGINNING CASH ON HAND

RECEIPTS:

Interest Earned
Component Contributions
Transfers from Other funds
Donations
Miscellaneous Funds

TOTAL RECEIPTS

DISBURSEMENTS

Warrants
Scholarships
Transfers to Other Funds
Miscellaneous Disbursements

TOTAL DISBURSEMENTS

ENDING CASH ON HAND:

MISC SPECIAL REVENUE	
	72,937.14
Interest Earned	2.98
Component Contributions	-
Transfers from Other funds	-
Donations	5,000.00
Miscellaneous Funds	-
TOTAL RECEIPTS	5,002.98
	5,002.98
Warrants	-
Scholarships	-
Transfers to Other Funds	-
Miscellaneous Disbursements	-
TOTAL DISBURSEMENTS	-
	-
	77,940.12
GIFT FUND SAVINGS	77,940.12

CAPITAL FUND	
	1,184,508.30
	14.93
	-
	-
	-
	-
TOTAL RECEIPTS	14.93
	14.93
	-
	-
	-
	-
TOTAL DISBURSEMENTS	-
	-
	1,184,523.23
CAPITAL FUND CHECKING	1,184,523.23

----- CUSTODIAL FUNDS -----

	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	18,906,900.92	125,564,474.94	30,450,627.31	228,032.26	175,150,035.43
RECEIPTS:					
Interest Earned	352.55	9,607.78	961.79	-	
Contributions	1,447,574.56	19,738,213.12	131,176.50	271,967.74	
Miscellaneous Funds	360,977.63	-	-	-	
TOTAL RECEIPTS	1,808,904.74	19,747,820.90	132,138.29	271,967.74	21,960,831.67
DISBURSEMENTS					
Claims	1,826,885.86	28,884,760.00	318,384.86	229,955.42	
Admin and Other Disbursements	99,211.61	858,369.07	57,485.22	-	
TOTAL DISBURSEMENTS	1,926,097.47	29,743,129.07	375,870.08	229,955.42	(32,275,052.04)
ENDING CASH ON HAND:	18,789,708.19	115,569,166.77	30,206,895.52	270,044.58	164,835,815.06
RASHP I CHECKING	5,258,973.12				5,258,973.12
RASHP I SAVINGS / INVESTMENTS	13,530,735.07				13,530,735.07
RASHP II CHECKING		15,299,602.01			15,299,602.01
RASHP II SAVINGS / INVESTMENTS		100,269,564.76			100,269,564.76
RASWC CHECKING			5,634,085.12		5,634,085.12
RASWC SAVINGS / INVESTMENTS			24,572,810.40		24,572,810.40
WFL WC CHECKING				270,044.58	270,044.58
TOTAL CASH	18,789,708.19	115,569,166.77	30,206,895.52	270,044.58	164,835,815.06

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	30,119,110.83	114,040,123.79	41,434,482.44
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	89,034,676.56	-
Collateral in Trust	-	-	44,377,007.75
Collateral held with Third Party	30,139,082.17	25,253,646.52	-
	30,639,082.17	114,538,323.08	44,627,007.75
Over / (Under) Collateralized	519,971.34	498,199.29	3,192,525.31

Treasurer's Notes:

By updating our investment regulation with increased bank maximums, we were able to significantly increase our interest rate on \$20M of RASHP II investments

This is to certify that I have received these balances:

Sally Mutschler
District Clerk

J. O. R.
Assistant Superintendent for Finance and Operations

Joseph Z. LaSot
Treasurer

1/14/2022
Date

11/10/22
Date

12/15/21
Date

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,159,495.00	0.00	1,159,495.00	584,955.90	570,573.16	3,965.94
200 EQUIPMENT		16,200.00	6,861.29	23,061.29	1,496.79	6,162.29	15,402.21
300 SUPPLIES		18,850.00	1,312.08	20,162.08	5,557.08	10,019.10	4,585.90
400 CONTRACTUAL		411,946.00	16,221.20	428,167.20	225,484.87	205,522.16	-2,839.83
470 Rental of Facilities		2,305,031.00	0.00	2,305,031.00	949,202.02	745,370.86	610,458.12
700 INTEREST ON REVENUE NOTES		8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
800 EMPLOYEE BENEFITS		595,816.00	-1,500.00	594,316.00	232,755.56	200,160.51	161,399.93
899 Oth Post Retirement Benft		5,819,336.00	0.00	5,819,336.00	2,528,180.43	500.00	3,290,655.57
910 TRANSFER TO CAPITAL FUND		600,000.00	0.00	600,000.00	600,000.00	0.00	0.00
950 TRANSFER FROM O & M		67,820.00	5.00	67,825.00	5.00	0.00	67,820.00
960 TRANSFER CHARGE		264,170.00	99.00	264,269.00	99.00	0.00	264,170.00
Subtotal of 0 Administration		11,267,164.00	22,998.57	11,290,162.57	5,127,736.65	1,738,308.08	4,424,117.84
1 Career Education							
100 SALARIES		4,130,276.00	-23,700.00	4,106,576.00	1,460,872.04	2,340,675.44	305,028.52
200 EQUIPMENT		99,750.00	228,669.52	328,419.52	184,075.38	140,294.74	4,049.40
300 SUPPLIES		397,700.00	51,156.09	448,856.09	215,643.30	85,953.28	147,259.51
400 CONTRACTUAL		296,500.00	18,644.33	315,144.33	193,896.29	69,776.12	51,471.92
490 SCH DIST AND OTHER BOCES		22,951.12	-380.54	22,570.58	6,152.51	0.00	16,418.07
800 EMPLOYEE BENEFITS		2,041,694.00	-72,300.00	1,969,394.00	693,069.00	853,397.95	422,927.05
950 TRANSFER FROM O & M		1,343,980.00	7,477.83	1,351,457.83	7,477.83	0.00	1,343,980.00
960 TRANSFER CHARGE		601,806.00	0.00	601,806.00	0.00	0.00	601,806.00
990 TRANS CREDTS FR OTHER FUND		-6,750.00	-165.00	-6,915.00	-165.00	0.00	-6,750.00
Subtotal of 1 Career Education		8,927,907.12	209,402.23	9,137,309.35	2,761,021.35	3,490,097.53	2,886,190.47
2 Special Education							
100 SALARIES		6,329,666.00	707,986.00	7,037,652.00	2,098,897.18	3,689,976.85	1,248,777.97
200 EQUIPMENT		97,685.00	54,351.00	152,036.00	35,128.81	69,428.60	47,478.59
300 SUPPLIES		83,143.00	23,089.71	106,232.71	9,729.12	13,171.46	83,332.13
400 CONTRACTUAL		1,539,264.00	2,011,112.82	3,550,376.82	105,734.06	594,631.10	2,850,011.66
490 SCH DIST AND OTHER BOCES		6,276,190.87	-673,254.80	5,602,936.07	2,788,744.32	1,895.90	2,812,295.85
800 EMPLOYEE BENEFITS		3,620,013.00	186,461.66	3,806,474.66	1,429,320.58	1,806,409.86	570,744.22
950 TRANSFER FROM O & M		355,858.00	685.87	356,543.87	685.87	0.00	355,858.00
960 TRANSFER CHARGE		13,847,546.00	15,198.50	13,862,744.50	15,198.50	0.00	13,847,546.00
970 TR CREDTS FR SERVICE PROGR		0.00	-14,768.44	-14,768.44	-14,768.44	0.00	0.00
Subtotal of 2 Special Education		32,149,365.87	2,310,862.32	34,460,228.19	6,468,670.00	6,175,513.77	21,816,044.42
3 Itinerent Services							
100 SALARIES		11,081,289.00	-43,716.00	11,037,573.00	3,775,589.01	6,828,213.35	433,770.64
200 EQUIPMENT		107,126.00	0.00	107,126.00	22,991.90	36,182.80	47,951.30
300 SUPPLIES		46,779.00	22,761.10	69,540.10	12,162.70	4,873.93	52,503.47
400 CONTRACTUAL		739,821.00	882,794.52	1,622,615.52	56,664.03	43,059.52	1,522,891.97

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
490 SCH DIST AND OTHER BOCES		18,662.08	51,324.28	69,986.36	31,671.32	0.00	38,315.04
800 EMPLOYEE BENEFITS		5,418,110.00	-17,044.00	5,401,066.00	2,170,185.38	2,749,758.88	481,121.74
950 TRANSFER FROM O & M		8,143.00	638.70	8,781.70	638.70	0.00	8,143.00
960 TRANSFER CHARGE		1,226,232.00	598.00	1,226,830.00	598.00	0.00	1,226,232.00
970 TR CREDTS FR SERVICE PROGR		-9,916,313.00	0.00	-9,916,313.00	0.00	0.00	-9,916,313.00
Subtotal of 3 Itinerent Services		8,729,849.08	897,356.60	9,627,205.68	6,070,501.04	9,662,088.48	-6,105,383.84
4 General Instruction							
100 SALARIES		1,728,870.00	-6,500.00	1,722,370.00	1,016,805.60	556,406.64	149,157.76
200 EQUIPMENT		5,100.00	1,240.98	6,340.98	1,620.98	384.00	4,336.00
300 SUPPLIES		10,155.00	5,217.00	15,372.00	2,676.71	1,531.27	11,164.02
400 CONTRACTUAL		1,257,024.00	317,589.04	1,574,613.04	384,012.24	62,463.25	1,128,137.55
490 SCH DIST AND OTHER BOCES		64,632.08	52,980.47	117,612.55	56,847.23	0.00	60,765.32
800 EMPLOYEE BENEFITS		611,438.00	0.00	611,438.00	272,103.38	195,606.57	143,728.05
950 TRANSFER FROM O & M		149,129.00	2,335.78	151,464.78	2,335.78	0.00	149,129.00
960 TRANSFER CHARGE		164,925.00	2,400.00	167,325.00	2,400.00	0.00	164,925.00
970 TR CREDTS FR SERVICE PROGR		-47,155.00	0.00	-47,155.00	0.00	0.00	-47,155.00
990 TRANS CREDTS FR OTHER FUND		-3,060.00	0.00	-3,060.00	0.00	0.00	-3,060.00
Subtotal of 4 General Instruction		3,941,058.08	375,263.27	4,316,321.35	1,738,801.92	816,391.73	1,761,127.70
5 Instruction Support							
100 SALARIES		5,771,294.00	-18,410.00	5,752,884.00	2,393,389.19	3,023,133.36	336,361.45
200 EQUIPMENT		3,273,696.00	2,152,289.95	5,425,985.95	1,983,286.81	1,240,755.28	2,201,943.86
300 SUPPLIES		702,333.00	91,561.76	793,894.76	255,928.57	137,265.51	400,700.68
400 CONTRACTUAL		4,840,208.00	677,271.08	5,517,479.08	3,391,584.33	449,968.31	1,675,926.44
490 SCH DIST AND OTHER BOCES		295,256.08	368,795.74	664,051.82	306,837.53	0.00	357,214.29
800 EMPLOYEE BENEFITS		2,679,326.00	-19,590.00	2,659,736.00	1,036,032.40	1,158,425.76	465,277.84
950 TRANSFER FROM O & M		659,547.00	400.40	659,947.40	400.40	0.00	659,547.00
960 TRANSFER CHARGE		1,040,001.00	282.20	1,040,283.20	282.20	0.00	1,040,001.00
970 TR CREDTS FR SERVICE PROGR		-2,594,403.00	-4,308.82	-2,598,711.82	-4,308.82	0.00	-2,594,403.00
990 TRANS CREDTS FR OTHER FUND		-84,794.00	-13,379.00	-98,173.00	-11,318.00	0.00	-86,855.00
Subtotal of 5 Instruction Support		16,582,464.08	3,234,913.31	19,817,377.39	9,352,114.61	6,009,548.22	4,455,714.56
6 Other Services							
100 SALARIES		2,280,676.00	4,100.00	2,284,776.00	1,092,069.63	1,078,572.25	114,134.12
200 EQUIPMENT		425,785.00	329,489.15	755,274.15	499,914.56	140,089.69	115,269.90
300 SUPPLIES		36,465.00	6,843.00	43,308.00	8,354.03	5,286.99	29,666.98
400 CONTRACTUAL		3,630,535.00	327,152.58	3,957,687.58	1,310,031.53	1,477,038.44	1,170,617.61
490 SCH DIST AND OTHER BOCES		7,032,583.68	207,684.34	7,240,268.02	5,351,367.01	0.00	1,888,901.01
800 EMPLOYEE BENEFITS		1,052,168.00	820.00	1,052,988.00	421,309.77	406,436.31	225,241.92
950 TRANSFER FROM O & M		119,155.00	0.00	119,155.00	0.00	0.00	119,155.00
960 TRANSFER CHARGE		113,297.00	198.00	113,495.00	198.00	0.00	113,297.00
970 TR CREDTS FR SERVICE PROGR		-1,773,956.00	-701.95	-1,774,657.95	-701.95	0.00	-1,773,956.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 12/31/2021

Fiscal Year: 2022

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
990	TRANS CRED FR OTHER FUND	-109,787.00	-5,128.30	-114,915.30	-5,128.30	0.00	-109,787.00
Subtotal of 6 Other Services		12,806,921.68	870,456.82	13,677,378.50	8,677,414.28	3,107,423.68	1,892,540.54
7 Undefined							
100	SALARIES	3,082,933.00	0.00	3,082,933.00	1,561,939.95	1,414,002.66	106,990.39
200	EQUIPMENT	46,500.00	450.00	46,950.00	11,834.00	27,165.35	7,950.65
300	SUPPLIES	218,280.00	18,594.43	236,874.43	94,122.35	85,257.05	57,495.03
400	CONTRACTUAL	1,824,116.00	-8,164.13	1,815,951.87	1,080,003.06	562,322.66	173,626.15
800	EMPLOYEE BENEFITS	1,437,083.00	0.00	1,437,083.00	585,940.33	618,777.45	232,365.22
950	TRANSFER FROM O & M	579,303.00	1,607.35	580,910.35	1,607.35	0.00	579,303.00
960	TRANSFER CHARGE	1,462,923.00	1,003.51	1,463,926.51	1,003.51	0.00	1,462,923.00
970	TR CRED FR SERVICE PROGR	-7,672,008.00	-13,150.93	-7,685,158.93	-13,150.93	0.00	-7,672,008.00
990	TRANS CRED FR OTHER FUND	-979,130.00	-340.23	-979,470.23	-340.23	0.00	-979,130.00
Subtotal of 7 Undefined		0.00	0.00	0.00	3,322,959.39	2,707,525.17	-6,030,484.56
Total GENERAL FUND		94,404,729.91	7,921,253.12	102,325,983.03	43,519,219.24	33,706,896.66	25,099,867.13

Contractor Report					
July 2021 - December 2021					
Vendor	Department	Amount	Purpose	Term	Category
Aramark	Administration	\$286,572	Facility Management	Multi Yr	Exempt
Cherie Bevona	Professional Development	\$63,697	Grant Writer	One Year	Exempt
BFB Associates	Administration	\$115,621	Leason of Building Space	Multit Year	Lease
Businessolver	Administration	\$209,453	Electronic Enrollment System	Multi Year	Exempt
Capital Computers Assoc. Inc.	Administration	\$101,755	Account Software	One Year	Accounting Software
David Corporation	Workers' Comp	\$56,245	Claims Processing System	Multi Year	Exempt
Echo, Inc.	CTE	\$68,599	Software	One Year	Sole Source
Frontedge, Inc.	HR	\$79,468	Online Web Recruitment	Multi Year	Exempt
Golden Oval International	CWD	\$41,370	Leason of Building Space	Multi Year	Lease
Mengel Metzger Barr & Company LLP	Administration	\$42,495	Accounting Services	One Year	Professional Service
NYSIR	O&M	\$146,774	Insurance	One Year	Exempt
Precision Properties	Administration	\$222,231	Leased Space	Multi Year	Lease
PRC Asphalt Maintenance LLC	O&M	\$44,900	Capital Project Vendor	One Year	Capital Project
Spencerport Investors LLC	Administration	\$41,100	Lease of Building Space	Multi Year	Lease
Tech Park Owner LLC	Administration	\$213,911	Lease of Building Space	Multi Year	Lease
Toshiba Business Solutions	CaTS	\$307,462	Lease of BOCES/District Equipment	Multi Year	Lease
Turner Drive Associates	Administration	\$85,275	Lease of Building Space	Multi Year	Lease
United Parcel Service	B4S	\$104,982	Package Delivery Service	Multi Year	NYS
Verizon Wireless	CaTS	\$59,760	Phone Services	Multi Year	GSA
Xerox Corporation	CaTS	\$344,115	Lease of BOCES/District Equipment	Multit Year	NYS

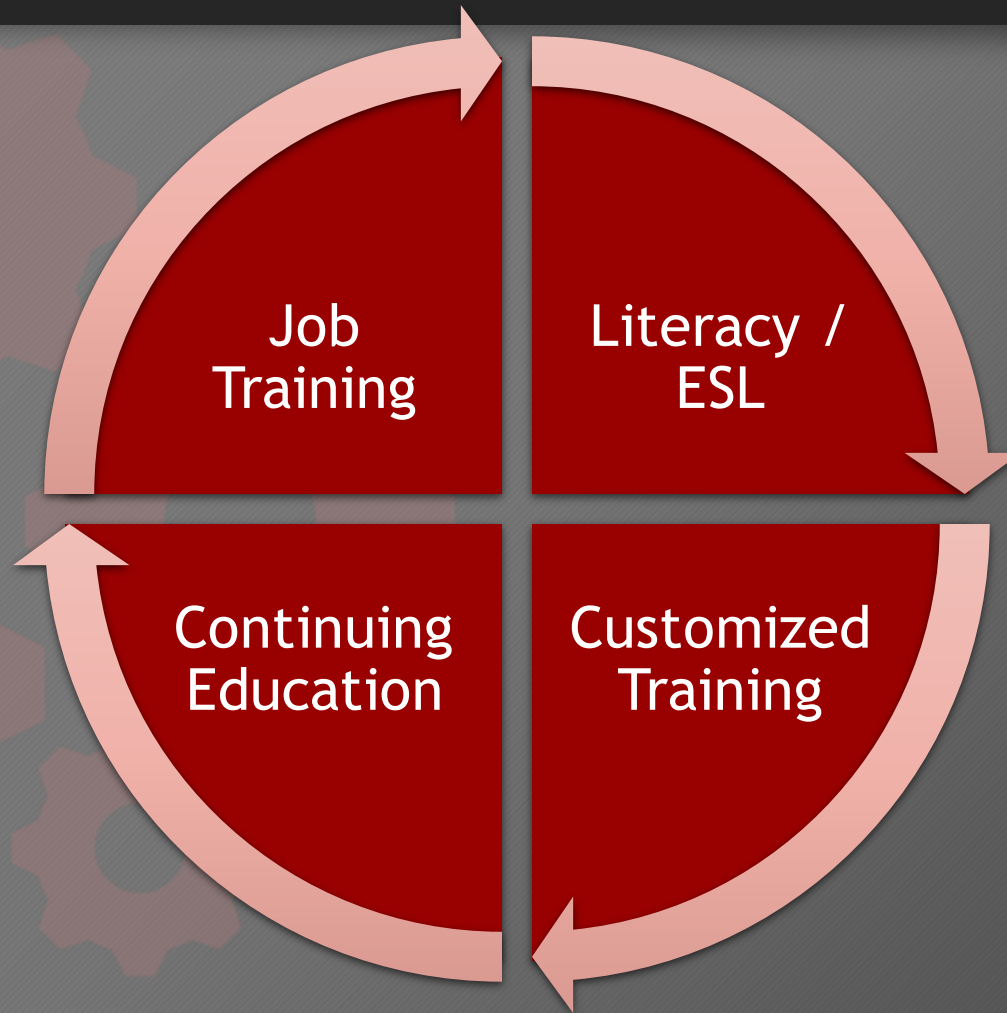
7. Board Presentation(s): CWD (Center for Workforce Development) Budget and Program Update - Thomas Schulte



Center for Workforce Development Divisional Update

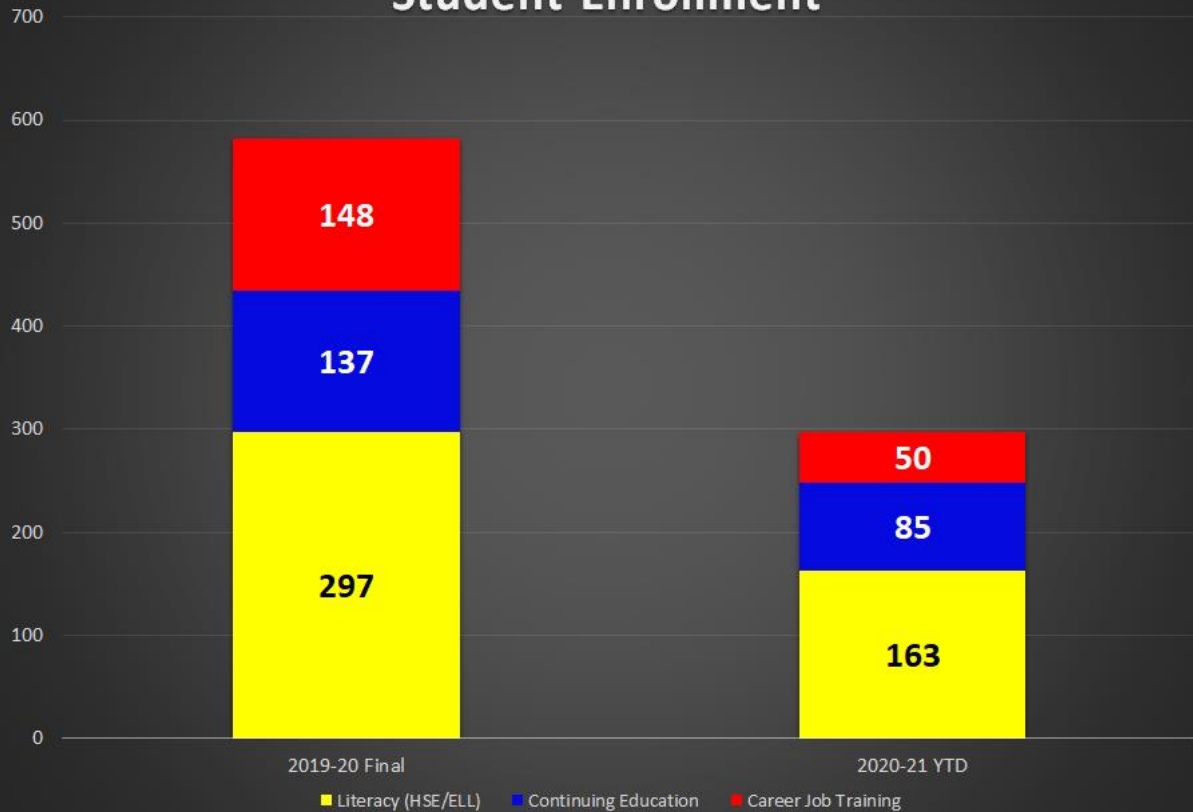
January 2022

Organizational Framework

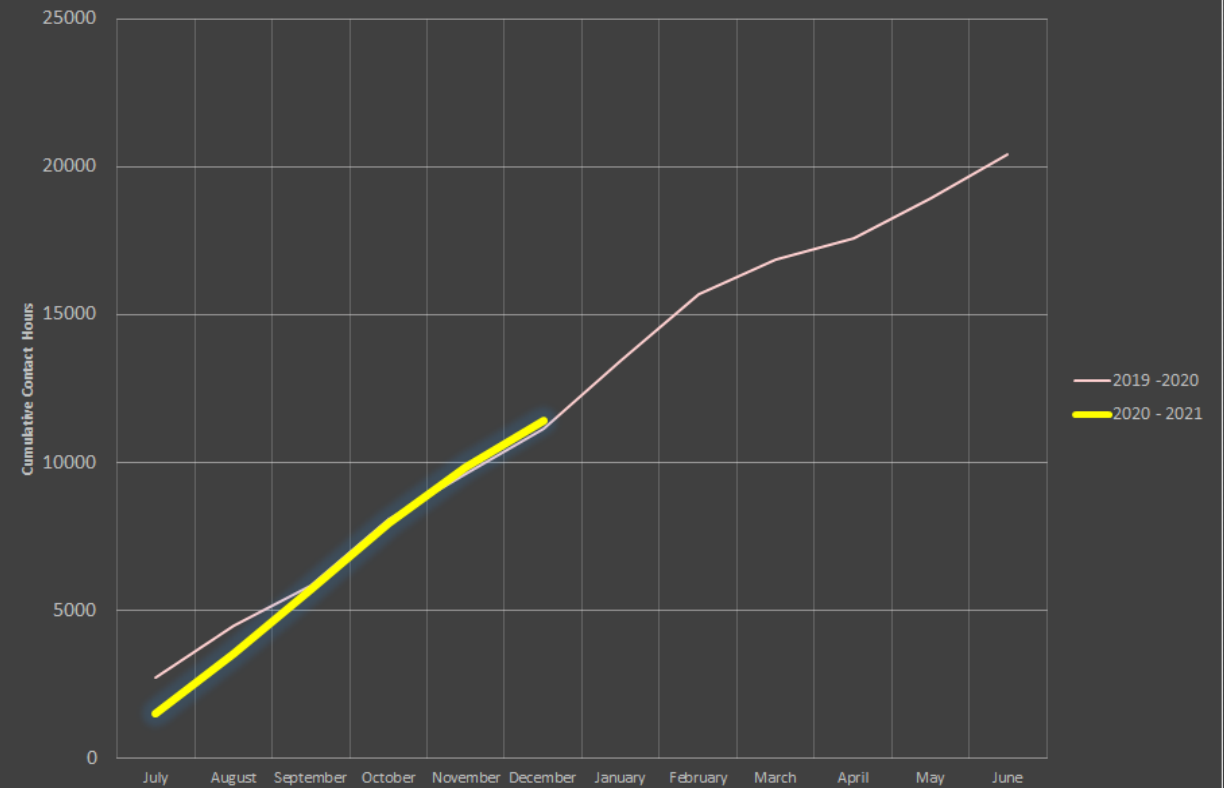


Looking back one year ago...

Student Enrollment

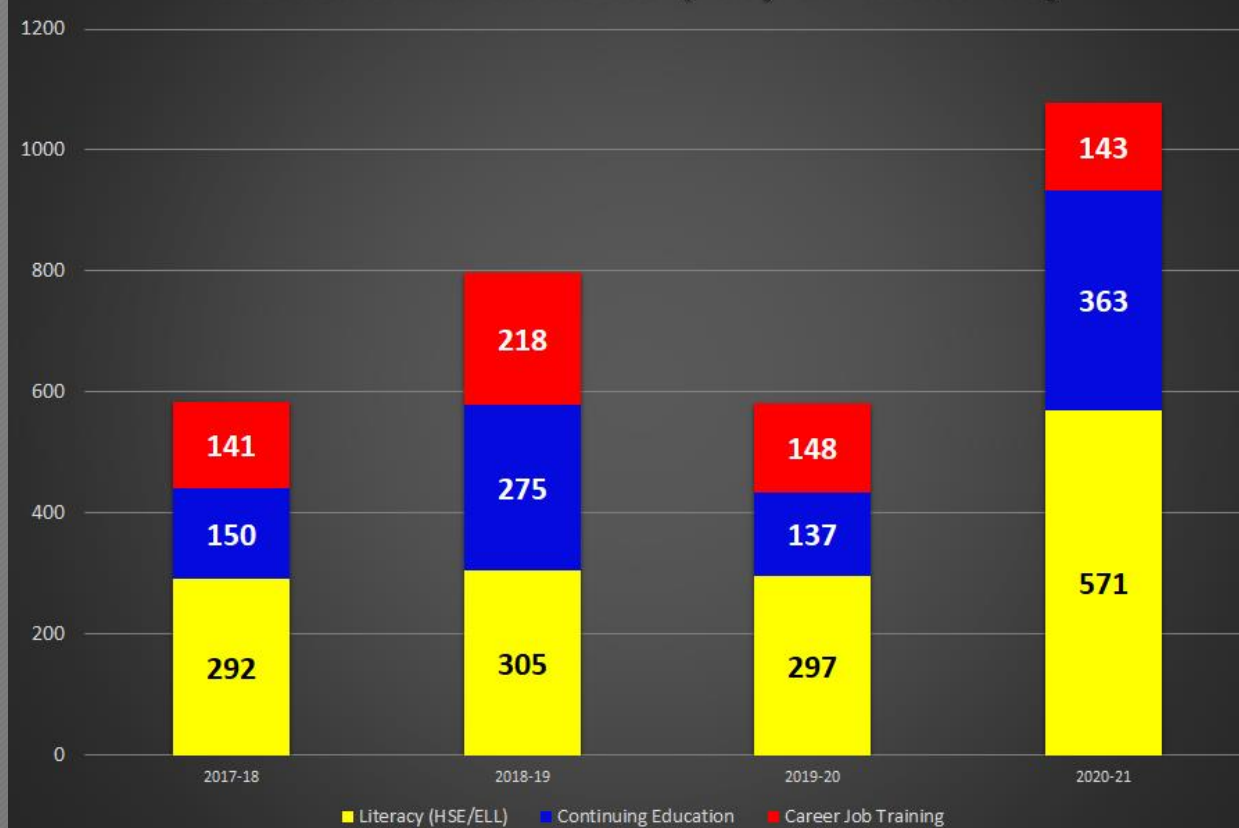


Literacy EPE Contact Hours

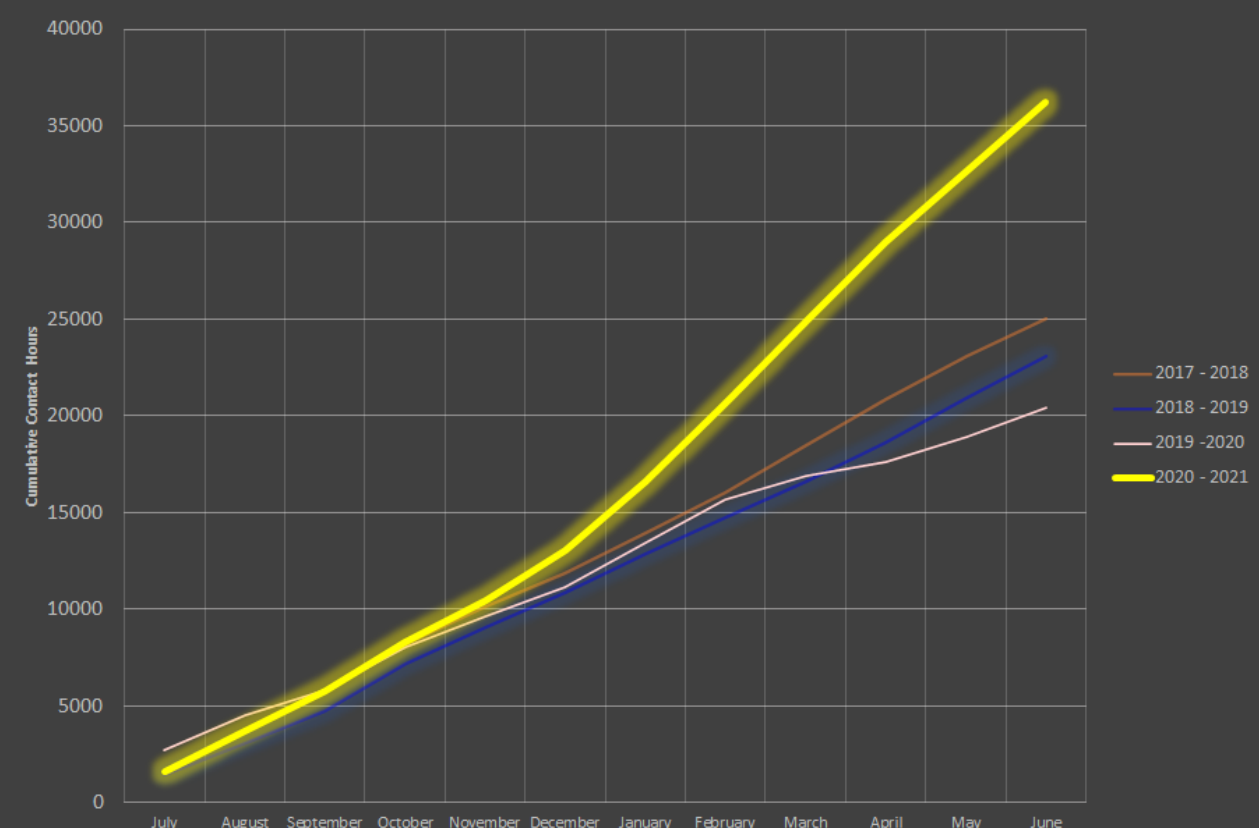


2020-21 End of Year Program Performance

Student Enrollment (July 1 - June 30)



Literacy EPE Contact Hours



2020-21 "Highlights"

- Program enrollments/contact hours
 - Fall Job Training programming lost due to COVID-19 (~\$145,000 Revenue)
 - HVAC
 - Nurse Assistant (2 cohorts)
 - Continuing Education saw strong enrollments in welding, HVAC, Home Remodeling, and Electrical courses
 - Literacy program
 - Only program in the Finger Lakes region to experience program growth in 2020-21
 - 141 adult students earned their High School Equivalency diploma
- Council on Occupational Education (COE)
 - Successfully completed reaffirmation of our accreditation
- Collaboration with CTE
 - Delivered 1st Annual Summer @ the Center (5 camps - 53 students)

CARES Act (HEERF)

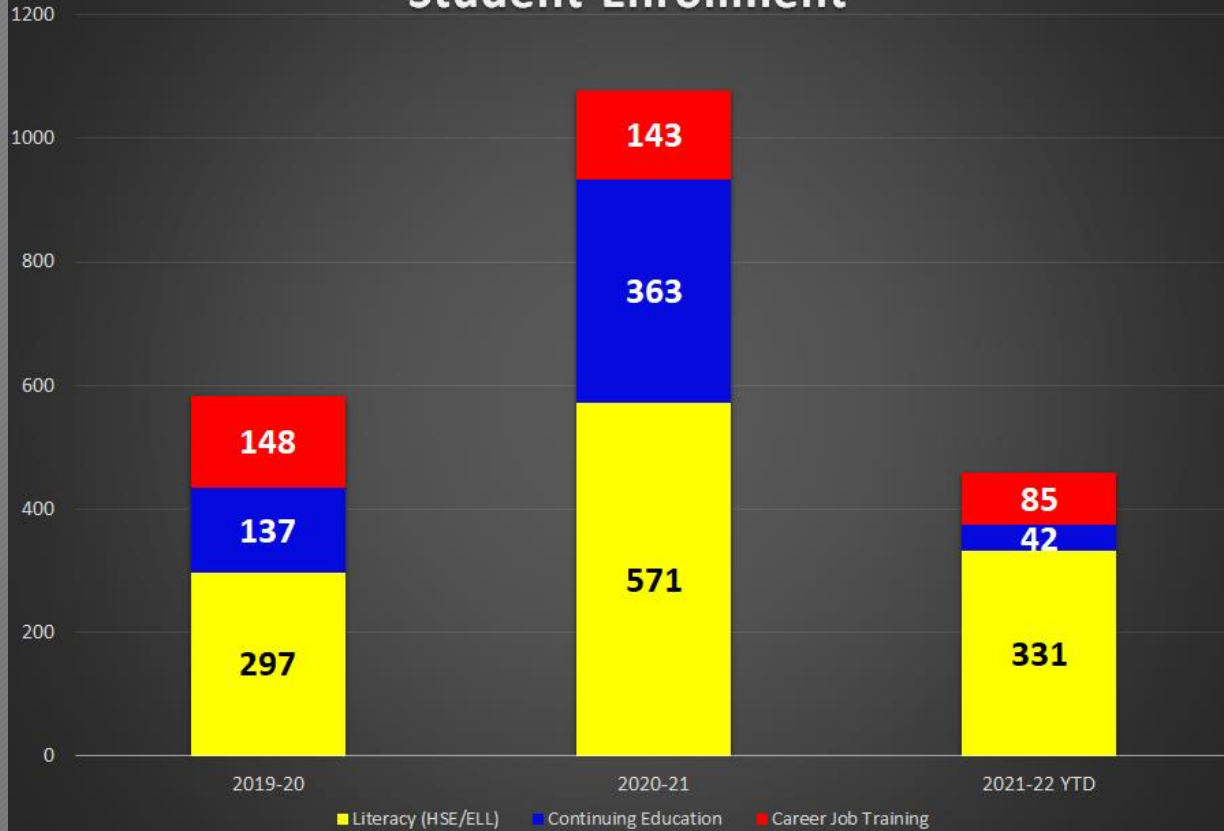
- **Total Funding: \$1.043 million**
 - ~\$265,000
 - Direct payments to students
 - Emergency Relief Fund
 - ~\$600,000
 - Offset lost Revenue, defrayed expenses
 - ~\$178,000
 - Institutional upgrades
 - Laptops for Westview campus
 - Upgrade CWD Student Information System
 - Miscellaneous technology upgrades (webcams, printers, etc.)

Fiscal Performance

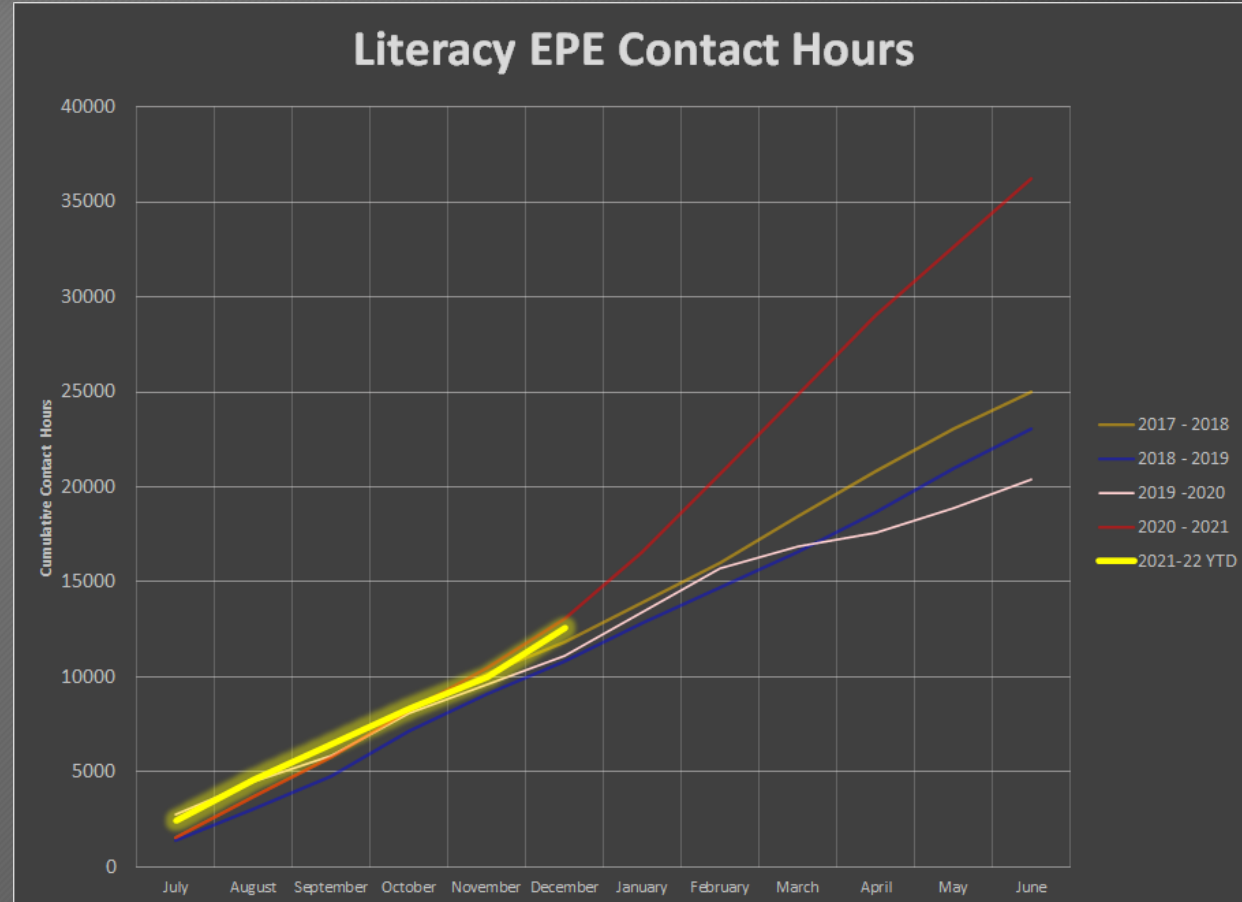
	2020-21
Carry Over Deficit (6/30/20)	\$ (3,345,924)
2020-21 School Year Surplus	\$ 31,311
Cumulative Deficit (6/30/21)	\$ (3,314,613)

2021-22 YTD

Student Enrollment



Literacy EPE Contact Hours



Looking ahead...

- Launching Culinary Job Training program
- Developing custom Nurse Assistant program in partnership with St. Ann's Community - Target April 1st Launch
- Custom CDL driver training for Brockport CSD
- Patient Care Technician training April 2022
- Expanding camp offerings for 2022 Summer @ the Center
- ESL Grant (expect decision in February 2022)
- Development of online Dental Assistant program
- Skilled Trades program in partnership with Livingston Associates

WIOA Grants

- Renewal/Expansion of Program Area 2 Funding
 - Integrated English Language/Civics Education
- Introduction of Program Area 1 Funding
 - General Adult Basic Education & Integrated Training

WIOA Grants

- Renewal/Expansion of Program Area 2 Funding
 - Integrated English Language /Civics Education

• \$207,659 Annually → **\$1.04 million**

- Introduction of Program Area 1 Funding
 - General Adult Basic Education & Integrated Training

• \$483,703 Annually → **\$2.42 million**



Questions?

8. Old Business

9. New Business

1. Legislative Breakfast Attendance

9. New Business

2. Annual Meeting Preparation

9. New Business

3. Special Education Referrals

9. New Business

4. Resolution to Approve Amendment to the Precision Properties, LLC Lease

**THIRD ADDENDUM TO JULY 19, 2021 LEASE
BETWEEN PRECISION PROPERTIES, LLC, AND BOCES**

This Addendum of Lease made the _____ day of January, 2022, between PRECISION PROPERTIES, LLC, located at 2100 Hylan Drive, Suite 110, Rochester, New York 14623 (hereinafter referred to as the "Landlord") and MONROE 2- ORLEANS BOCES, 3599 Ridge Road, Spencerport, New York 14559 (hereinafter referred to as "Tenant").

WITNESSETH:

WHEREAS, the parties entered into a lease agreement (hereinafter "the Lease") dated July 19, 2021 for lease by the Tenant of approximately 20,000 square feet of certain premises located at 3625 Buffalo Road, Rochester, New York, 14624 (hereinafter referred to as "the Premises"), and the parties executed a First Addendum to the Lease dated July 30, 2021 and a Second Addendum to the Lease dated August 4, 2021, and

WHEREAS, prior to the Landlord's ownership of the Premises, the Tenant heretofore entered into a lease agreement with 3625 Buffalo Road, LLC (the prior owner of record), dated February 17, 2010, and a lease amendment and modification dated July 30, 2020 but executed by the parties in August, 2020, for the lease of Suites 1, 2 and 3 of the Premises, consisting of approximately 23,000 square feet in an area separate from that set forth in the preceding paragraph (hereinafter referred to as "the 2010 lease"). The 2010 lease and addendum are annexed as Schedule E to the aforementioned Lease between the parties, and

WHEREAS, as part of the Landlord's acquisition of the Premises, and pursuant to the terms of the Lease, 3625 Buffalo Road, LLC assigned to the Landlord all of its "rights, title and interest in" the 2010 Lease. A copy of the assignment is annexed hereto, and

WHEREAS, the Landlord acknowledges assumption of liability of the lease dated February 17, 2010, as amended, and

WHEREAS, now that the Landlord owns the Premises, the parties desire to merge the 2010 Lease into the 2021 Lease to have uniformity for the tenancy, and

Now, therefore, in consideration of the covenants in agreement set forth herein, the parties agree as follows:

1. The parties hereto agree that the definition of the leased space set forth in Section 1 of the 2021 Lease and, more particularly, Schedule A to the Lease, is hereby amended to include the approximately 23,000 square feet of the Premises referred to as Suites 1, 2, and 3, as described in the 2010 Lease, so that the description of the Leased Premises under the 2021 Lease shall include the entirety of the property leased by the Tenant at the Premises under the 2010 and 2021 Leases (hereinafter the "Combined Leased Space"), and the provisions of the 2021 Lease, as amended, including but not limited to provisions related to the term of lease and rent payable, including the payment schedule set forth as Schedule B, shall apply to the entirety of the Combined Lease Space and shall be primary. This addendum is hereby incorporated into the 2021 Lease, and the 2021 Lease, as amended, shall constitute the entire agreement between the

parties with respect to the Combined Leased Space at the Premises. All prior or contemporaneous oral or written agreements, understandings, and/or practices relative to the terms of lease or use of the Combined Leased Space are merged herein or revoked hereby.

2. In the event there is any conflict between the lease dated February 17, 2010, as amended, and the lease dated July 19, 2021, as amended, then the provisions of the lease dated July 19, 2021, as amended, shall prevail.

Monroe 2-Orleans BOCES

PRECISION PROPERTIES, LLC

JoAnne Antonacci, District Superintendent

George Pietropaolo, Manager

Dated: _____

Dated: _____

ASSIGNMENT OF LEASE

3625 Buffalo Rd., LLC (the "Assignor"), for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby assigns and transfers to **Precision Properties LLC** (the "Assignee"), the Assignee's successors and assigns, all the Assignor's rights, title and interest in a **Monroe 2-Orleans BOCES** lease dated February 17, 2010, modified on July 30, 2020, representing approximately 23,000 square feet of space, and a **Semrock, Inc.** lease dated November 17, 2000 and modified on September 24, 2004 and March 12, 2013, representing approximately 20,885 square feet of space at a premises located at 3625 Buffalo Road, Rochester, New York 14624.

DATED: August 9, 2021

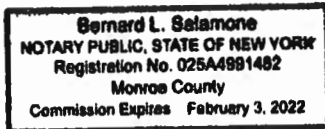
3625 Buffalo Rd., LLC

By

STATE OF NEW YORK)
COUNTY OF MONROE) ss:

On the 9th day of August 2021, before me, the undersigned, personally appeared **Steven Santandrea** personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the entity, individual or the person upon behalf of which the individual acted, executed the instrument.

Bernard L. Salamone
Notary Public



9. New Business

5. Resolution to Accept Donation of Classroom Library Books for Exceptional Children Classrooms from Ms. Amanda Oxford.



GIFTS AND DONATIONS

DEC - 7 2021

Donor Information:

Company or Individual Name: Amanda Offord

MONROE 2-ORLEANS

If Company, Contact Person:

Address: 26 Wheatfield Circle, Fairport NY 14450

Phone Number: 585-489-5214

E-Mail: aofford@monroe2boces.org

Description of item(s) to be donated; if additional space is need, please add additional page and check here:
Various literacy instructional materials, including classroom library books

Is Item(s) in Working Condition: Yes If not, please explain:

When can BOCES 2 Staff view the item: 12/7/21

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: Date: 12/7/21

To Be Completed By BOCES 2 Staff:

Staff Member Name: Amanda Offord Dept: Exceptional Children Phone Ext: 2345

Name of Staff Member to be notified upon Board Approval: Nichole Outhouse Supervisor Name and Review: _____

Proposed Use of Donated Item:
To be distributed among Exceptional Children classrooms at the discretion of the Exceptional Children Director.

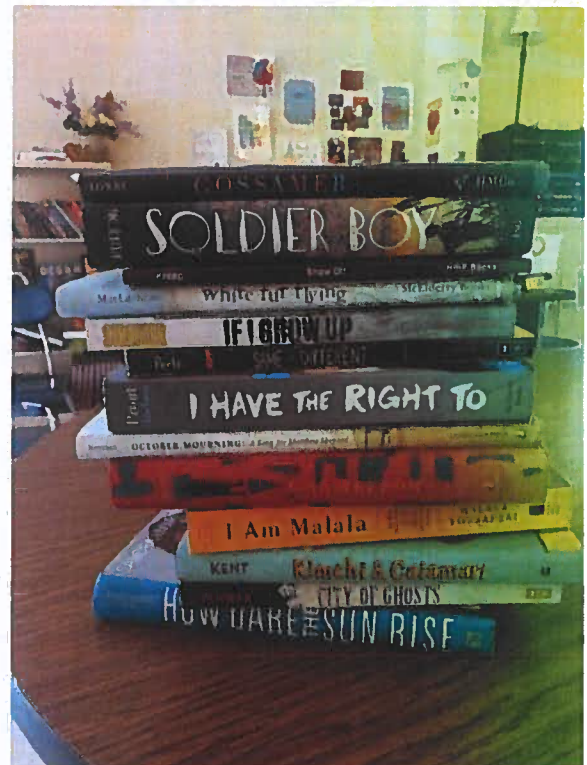
How will the Item Reduce Costs or Benefit the Program:
Items build early literacy behaviors, provide culturally, linguistically, and historically responsive representation in texts, and increase student access to hands-on, authentic, literacy experiences

Board Date: _____
 11/3/22
Cabinet Administrator Signature Date

 1/4/22
District Superintendent Date

Board Action: Accept Board Action: Reject

The donation is all classroom books for students (chapter books, picture books). The intent for the donation is to help build classroom libraries. I've made the same donation each year since working at BOCES.



9. New Business

6. Resolution to Accept Donation of 2 mini-DA sanders, 1 vacuum DA sander, 1 orbital sander, 5 boxes of sandpaper from Collision Repair Education Foundation

GIFTS AND DONATIONS

4320F.1

Donor Information:

Company/Individual Name: Collision Repair Education Foundation

If Company, contact person: Melissa Marscin

Address: 5125 Trillium Blvd.

Phone Number: 847-463-5282 E-Mail: Melissa.Marscin@ced-foundation.org

Item(s) to be donated; if additional space is need, please add additional page and check here: []

2-3M MINI DA NIB SANDERS, 1-3M Random Orbital Buffer 5", 1-3M VACUUM DA SANDER, 5-BOXES OF 500 GRIT DA SAND PAPER 100 PER BOX

Is Item(s) in Working Condition: new If not, please explain:

When can BOCES 2 Staff view the item: N/A

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: Melissa Marscin Date:

To Be Completed By BOCES 2 Staff:

Staff Member: DANIEL BOYLER Dept: CTE Collision Phone Ext: 352-2216

Staff Member to notify of Board Approval (if different): Dan Boyler / Tony Britt

Supervisor Approval: [Signature]

Proposed Use of Donated Item: Students will be able to use DA's and sandpaper on their projects (DA-DUAL ACTION SANDER)

How will the Item Reduce Costs or Benefit the Program: The program will not have to purchase these new sanders and sandpaper for the Collision Repair Program

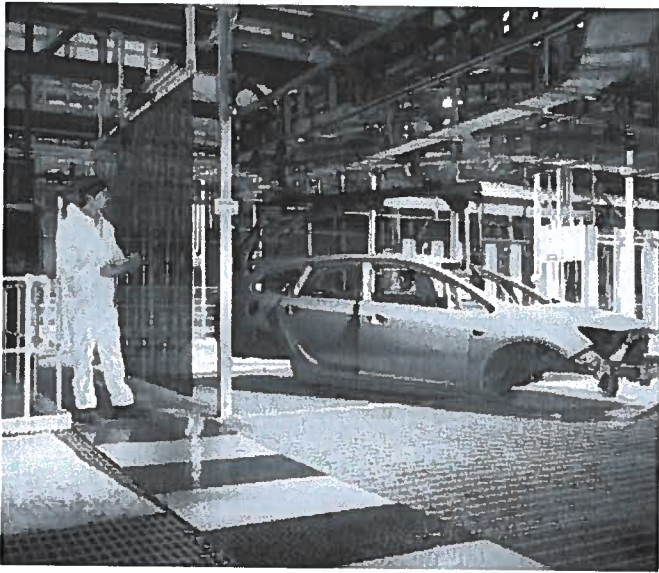
Board Meeting Date: [Signature] Cabinet Administrator Signature

1/4/2022 Date

[Signature] District Superintendent

1/7/22 Date

Board Action: Accept [] Board Action: Reject []



At 3M, we discover and innovate in nearly every industry to help solve problems around

Overview

[United States](#) > [All 3M Products](#) > [Tools & Equipment](#) > [Power Tools](#) > [Power Sanders](#) > 3M™ Mini-Random Orbital Nib Sander - Original Series

Close X



3M(TM) Mini Random Orbital Nib Sander 20244

Vacuum sander

Item 1 of 1

Specifications

3M™

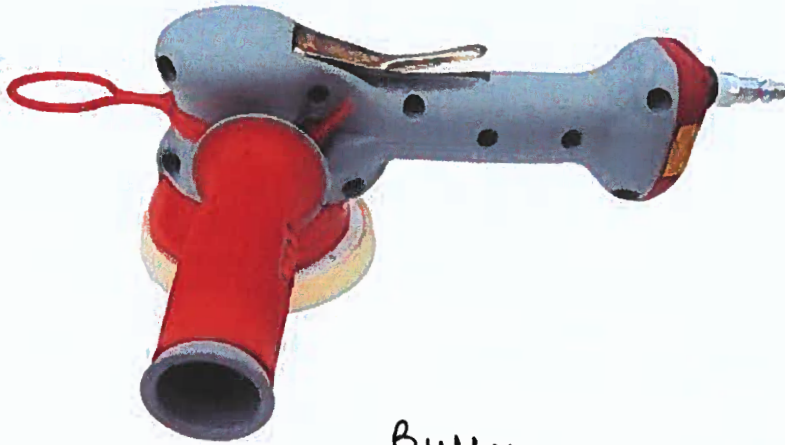
Original Series

Part Number

Customer Reviews



View Image
Hover to zoom



Buffer



Sander

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

11. Bids/Lease Purchases

1. Resolution to Accept Cooperative Health and Safety Supplies Bid
2. Resolution to Accept Cooperative Custodial Supplies Bid

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE HEALTH AND SAFETY SUPPLIES

Bid #RFB-1972-21

The following bid was opened on November 18, 2021 at 2:00 P.M.

My recommendation for the award of this contract is as follows:

Pyramid School Products	\$8,688.50
Medco Supply	\$4,404.68
Quill	\$4,207.43
Henry Schein	\$1,387.95
AGNI Enterprise DBA Head to Heels Safety	\$392.60

Bids Obtained: 36 Bids Returned: 6

BID ANALYSIS

The bid for Cooperative Health & Safety Supplies has been recommended for award on a line by line basis to the lowest responsive and responsible bidders who met all required specifications. The bid for Cooperative Health & Safety Supplies will be used by our teachers and office staff members.

Funds to be provided from the 2021-2022 & 2022-2023 Exceptional Children & O&M Budgets.

January 5, 2022
Date



Purchasing Agent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE CUSTODIAL SUPPLIES

Bid #RFB-1974-21

The following bid was opened on November 18, 2021 at 2:00 P.M.

My recommendation for the award of this contract is as follows:

Dobmeier Janitor Supply	\$46,616.67
Regional Distributors Inc.	\$38,508.00
Unipak Corp.	\$7,620.00
Hills & Markes, Inc.	\$5,745.00
Central Poly	\$5,400.00
Pyramid School Products	\$1,986.65
Corr Distributors	\$1,064.56
Quill	\$597.95
HJS Supply CO.	\$129.75

Bids obtained: 58 Bids Returned: 15

BID ANALYSIS

The bid for Cooperative Custodial Supplies has been recommended for award on a line by line basis to the lowest responsive and responsible bidders who met all required specifications. The bid for Cooperative Custodial Supplies will be used in the O&M department, teachers and office staff members.

Funds to be provided from the 2021-2022 & 2022-2023 O&M Budget.

January 10, 2022
Date

Wendy Vergamini

Purchasing Agent

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

- Labor Relations Committee (J. Abbott, K. Dillon)
- Legislative Committee (K. Dillon, C. Dawson)
- Information Exchange Committee (C. Dawson, C. Phillips)

14. Upcoming Meetings/Calendar Events

January 17		Martin Luther King, Jr. Observance (BOCES Closed)
January 19	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00pm	Board Meeting (ESC, PDC 1& 2)
February 2	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 pm	MCSBA Executive Committee Meeting (Double Tree)
February 5	9:00 am	MCSBA Legislative Breakfast (DoubleTree)
February 9	Noon	MCSBA Information Exchange (DoubleTree)
February 16	Noon	MCSBA Labor Relations Committee Meeting (DoubleTree)
	6:00 pm	Board Meeting (ESC, PDC 1&2)

15. Other Items

16. Executive Session

17. Adjournment